



OHIO DEPARTMENT OF TRANSPORTATION
Mike DeWine, Governor Jack Marchbanks, Ph.D., Director

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April 28, 2021

To: Kelly Sanders
Chief Procurement Officer
Office of Procurement Services
Department of Administrative Services

From: Sara Downs, CFO
Division of Finance
Ohio Department of Transportation

Kelly,

R.C. 5513 et seq. lays out ODOT's broad and unique (save for DAS) purchasing authority. However, like any government entity, ODOT must and will follow common purchasing laws such as those under R.C. 9.312 (preference), R.C. 125.05 & 127 et seq. (competitive purchasing & Controlling Board), R.C. 125.035 as it pertains to bidding priority, and R.C. 125.18 (information technology). Additionally, ODOT must adhere to the DAS OIT Major IT Project Oversight Policy.

With that understanding, both ODOT and DAS agree that ODOT is not required to seek formal R&P from DAS for general goods and services. Rather, ODOT will seek general R&P each biennium from DAS for payment processing purposes, and will then acquire whatever it needs to fulfill its mission; making purchases of supplies and services for the construction and maintenance of "transportation facilities" as defined by R.C. 5501.01. For items governed by R.C. 125.18, ODOT agrees to continue to submit IT release and permit requests to DAS. Please accept this as ODOT's formal request for general R&P, as described above, for Fiscal Years 2022/2023.

Thank you,

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