

Architect/Engineer Agreement Recommendation

State of Ohio Standard Forms and Documents

Project Name: Sandusky New 128 Bed Facility

Project Number: DVS-240001

Location: Ohio Veterans Home Sandusky
Ohio Department of Veteran

Date: March 27, 2024
Ohio Facilities Construction

To: Services

From: Commission

Representative: Sean McCarthy

Project Manager: Todd Hager

Financial: Rosalind Gatewood-Tye

Project Coordinator: Gary Kubicki

The Contracting Authority has completed fee negotiations with MA Design LLC, the proposed Architect/Engineer ("A/E") for this project, and they have agreed to provide professional design services in accordance with the State's standard Architect/Engineer Agreement.

The negotiated A/E Agreement is based on the following:

A.	Basic Fee:	\$4,797,150.04
B.	Additional Services:	\$1,190,850.00
C.	Reimbursable Expenses:	\$200,000.00
Total A/E Agreement (A+B+C)		\$6,188,000.04

Summary of all Project costs as follows:

Preconstruction Budget	\$150,000.00
Construction Budget	\$94,958,114.06
Total A/E Agreement	\$6,188,000.04
Owner's Construction Contingency	\$3,244,449.30
OFCC Project Administration Fee	\$931,750.00
General Services and Fees	\$1,427,686.59
Total Project Budget	\$106,900,000.00

It is also required that you request the release of \$372,700.00 representing 40 percent of the Ohio Facilities Construction Commission ("OFCC") Project Administration fee for the Project.

Mark the Controlling Board request for the Architect/Engineer Agreement as an "Agency Released Competitive Opportunity (R.C. Sec. 127.162)" and use \$6,188,000.04 for that opportunity. Enclosed with this letter are the criteria required by the Controlling Board for this agreement. Please use the responses in the Architect/Engineer Agreement Criteria to answer the Supplier Questionnaire form in the Controlling Board request.

Once the Controlling Board approves your request, contact OFCC for a Release & Permit Number. Once you provide a purchase order to our office for \$6,188,000.04 in favor of MA Design LLC, we will process the Agreement.

As a reminder to all parties, please include the Project Number on all documents and correspondence related to the project.

The procedures used to select the A/E for the project were in accordance with Sections 153.65 through 153.71 of the Ohio Revised Code, Section 153:1-1-01 of the Ohio Administrative Code, and the standard operating procedures of the Ohio Facilities Construction Commission.

Enclosures: Architect/Engineer Selection Notification
Architect/Engineer Agreement Criteria

CC: Paula Orchowski, DVS Sandusky Finance
Todd Hager, OFCC Project Manager

OFCC Finance Office

David Moore, OFCC EDGE Program Manager

Ariel King, OFCC Electronic Design Specialist (webpostings@ofcc.ohio.gov)

Stacy Cornett, Business Certification and Compliance Manager, Ohio Department of Development



MEMORANDUM

TO: MA Design

DATE: March 15, 2024

SUBJECT: DVS-240001 - Sandusky New 128 Bed Facility– Notice of Intent to Award AE

Thank you for your time and commitment to present your qualifications for the above referenced project. We have completed the interview and selection process and are pleased to inform you that we intend to enter into a contract with your firm.

Please download the Technical Proposal Form (Form M110-93) from the OFCC website at <https://ofcc.ohio.gov/project-resources/documents/forms/100-procurement-forms> .

Follow the instructions provided on the technical proposal and submit the completed form and necessary attachments by **March 25, 2024 (10 days from award date)**.

We request that your project manager, major consultants, and project accountant review the job aids provided for OAKS CI. Job aids can be found at <https://ofcc.ohio.gov/project-resources/training/oaks-ci-training> . Additional training will be provided on an as needed basis. Please contact the OAKS CI helpdesk for assistance at 614.644.2211 or OAKSCI@ofcc.ohio.gov .

If your company has never been a vendor in the State of Ohio OAKS system, you will also need to submit a Vendor Access form to your Project Coordinator.

If you have any questions, please contact Project Manager Todd Hager at todd.hager@ofcc.ohio.gov or your project coordinator Gary Kubicki at gary.kubicki@ofcc.ohio.gov.

Congratulations, and we look forward to working with your firm.