

**AMENDMENT TO AGREEMENT
BETWEEN
OHIO DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
AND
DELOITTE CONSULTING LLP**

This Amendment modifies the Agreement between the Ohio Department of Mental Health and Addiction Services ("OhioMHAS") and Deloitte Consulting LLP ("Contractor") signed on January 31, 2023 ("Agreement").

1. In reference to Section II. Scope of Work, OhioMHAS and Contractor agree to add additional Work.

Paragraph II.A., accordingly, is amended as follows: Contractor shall perform the services ("the Work") set forth in Exhibit 1, Scope of Work, and set work forth in Exhibit 5, Additional Scope of Work, attached and made a part thereof.

2. In reference to Section III. TIME OF PERFORMANCE, OhioMHAS and Contractor agree to amend paragraph A. to specify that the Work shall be concluded on or before March 30, 2024.

Paragraph III.A., accordingly, is amended as follows: The Work shall be commenced on or after the date of an approved purchase order. The Work shall be concluded on or before March 30, 2024 and this Agreement shall terminate on the earlier to occur of: (i) the date on which the Work is completed to the satisfaction of OhioMHAS or (ii) the date on which this Agreement is terminated as provided in Article VI, Termination of Contractor's Services.

3. In reference to Section IV. COMPENSATION, OhioMHAS and Contractor agree to amend paragraph A. to specify that OhioMHAS shall pay Contractor an additional \$668,000 for the Work.

Paragraph IV.A., accordingly, is amended as follows: OhioMHAS shall pay Contractor no more than \$1,097,936 for the Work.


4. All other terms of the Agreement remain unchanged and are hereby affirmed.

The Parties have executed this Amendment to the Agreement as of the date of the signature of the Director of Mental Health and Addiction Services.

**Ohio Department of Mental Health and
Addiction Services**

Deloitte Consulting LLP

Lori Criss
Director


John B. White
Principal

Date

May 2, 2023
Date

EXHIBIT 5

Additional Scope of Work

2023-2024 Ohio Certified Community Behavioral Health Clinic (CCBHC) Planning Grant Scope of Work

Deloitte will support the OhioMHAS CCBHC Demonstration Grant Planning and Application Development by providing project management support, management of dashboards and data collection, and stakeholder engagement throughout the course of the project. Additionally, Deloitte will deliver four key components throughout the planning and application period. These deliverables include a Crosswalk of CCBHC regulatory criteria, a CCBHC Certification Guide, related Demonstration Grant Application activities, and finally weekly status reports and Quarterly Reports provided to the internal OhioMHAS team.

In the figure below, we illustrate the aforementioned activities:

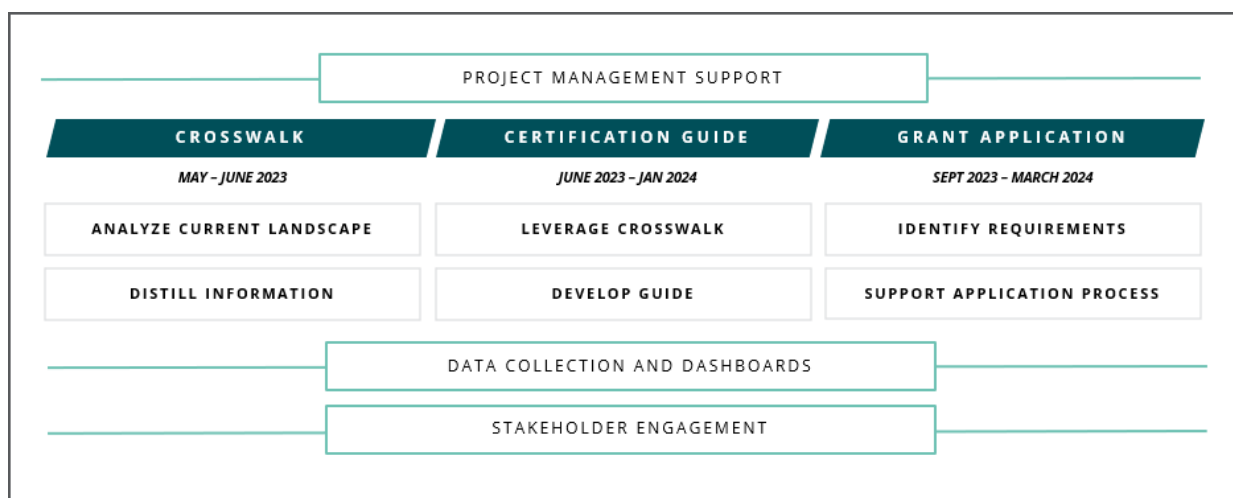


Figure 1. Deloitte Approach to CCBHC Support.

Project Management

Deloitte provides project management services to OhioMHAS throughout the entirety of the project to clearly communicate expectations, be transparent on project needs and risks, collaborate with key stakeholders, and rigorously evaluate project progress and impact. In the first weeks following project award, Deloitte will work with OhioMHAS project sponsors to develop the project work plan and agree on a cadence for regular status reporting and coordination throughout the life of the project. Work planning activities include:

- Hold Kick-Off meeting with OhioMHAS sponsors to confirm project goals and desired outcomes, validate project participants, including establishment of project governance principles.
- Develop a Project Plan including schedule, timeframe targets for completing each task, duration of the tasks, dependencies, and resources.
- Disseminate a weekly written Status Report of work accomplished during a specified time including a review of Stakeholder meetings, status of Certification Guide development, upcoming priorities, and data collection activity progress; as well as overall workstream task status, key decisions, risks or issues, and visualizations of the overall project timeline.
- Provide meeting agendas prior to each meeting to direct time, discussion, and decision-making towards the highest priority topics.

- Distribute meeting outcomes within 2-3 days of a meeting documenting action items, decisions, and comprehensive notes.

Quarterly Reporting

Deloitte will produce a Quarterly Report that outlines the status and activities of the Crosswalk, Certification Guide, and Demonstration Grant Application for the internal OhioMHAS team.

- These quarterly reports will include, but are not limited to: data collected, activities taking place to complete the outlined scope of work and deliverables, status of each deliverable, outstanding items that need addressed, and needs of the Deloitte Team to complete the scope of work.

Stakeholder Meetings

Deloitte will convene and participate in stakeholder meetings throughout the planning grant period. The CCBHC Steering Committee and CCBHC Advisory Committees will be defined and begin meeting within the first month after the Kick-Off meeting. Committee participants will be determined by OhioMHAS project team. Activities include:

- Identify and assess committee participants, including relevant state agencies, OhioMHAS certified BH providers, service recipients, persons with lived experience, and family members.
- Develop an Engagement & Communication Plan, which establishes deliberate and proactive decisions on stakeholder engagement.
- Support OhioMHAS in recruitment and communication with members, as well as scheduling Steering Committee and Advisory Committee kick-off meetings.
- Convene stakeholder meetings at a minimum of a monthly basis by providing logistical support including developing and sending of meeting invites, determining meeting venue, etc. Offline requests to be made on an ad hoc basis as needed to provide flexibility to stakeholders.

Throughout the duration of the planning grant period, Deloitte will convene the Committees to:

- Provide advice and recommendations to OhioMHAS on specific aspects or components of CCBHC model development, including the Crosswalk, Certification Guide, and Demonstration Grant Application.
- As requested, Deloitte will collaborate in additional meetings with internal and external partners as availability allows.

Management of Data Dashboards and Data Collection

Deloitte will collaborate with OhioMHAS staff and stakeholders to enhance existing data collection and reporting capacity throughout the planning grant period. Duties may include:

- Develop a survey assessing Electronic Health Record (EHR) capacity (using a Deloitte tool or a tool selected by OhioMHAS) in order to inform Certification Guide record management standards. Deloitte will seek stakeholder input in developing the survey design, including survey instrument validation and testing. If OhioMHAS prefers a different survey tool, Deloitte will provide end-to-end support in survey development, design, and administration.
 - Review and analyze data for reporting purposes.
- Assist in identifying metrics to assess health disparities and delivery of essential CCBHC services and evidence-based practices.
- Establish a data-focused learning collaborative during the planning grant year that will support CCBHCs during the Demonstration Program.

Crosswalk of Regulatory Criteria

Deloitte will develop a Crosswalk that will be used to inform and influence the development of CCBHC criteria and model in Ohio. The Crosswalk will include CCBHC certification criteria from the Substance

Abuse and Mental Health Services Administration (SAMHSA), accreditation standards from the Commission on Accreditation of Rehabilitation Facilities (CARF), standards from The Joint Commission (JCAHO), state and federal regulatory statutes, and existing Ohio-specific CCBHC landscape analyses.

Activities include:

- Identify, engage, and collaborate with existing stakeholders currently developing the Crosswalk.
- Research, analyze and highlight key criteria based on current state analysis.
- Distill the information and data into primary and prioritized criteria.
- Develop the Crosswalk to include key criteria and standards in staffing and staff training, accessibility of services, care coordination, scope and variety of available services, cultural competence, technology, quality and reporting, and organizational governance.
- Solicit feedback and input from Steering and Advisory Committees.
- Present Crosswalk to OhioMHAS leadership.
- Monitor changes in regulatory requirements and update crosswalk on an on-going basis.

CCBHC Certification Guide

Deloitte will develop a CCBHC Certification Guide and will include, but not be limited to: CCBHC criteria, policy guidance, clinical and financial operations, and IT guidance for Ohio BH providers. The CCBHC Certification Guide will provide detailed instructions that will help providers assess their readiness for application for CCBHC Demonstration Grant.

- Leverage the Crosswalk to identify prioritized and categorized CCBHC criteria.
- Develop the CCBHC Certification Guide which will include:
 - Catalogue of requirements for certification
 - Evidence-based rating scale to evaluate agency certification readiness
 - Action items recommended for agencies to close readiness gaps
 - Appendix linking to most updated reference documents (i.e., SAMSHA State Certification Guide, Ohio Administrative Code, etc.)
- Solicit feedback and input from Steering and Advisory Committees.

Demonstration Grant Application Activities

Deloitte will support OhioMHAS through the demonstration application to include deliverables such as, but not limited to:

- Identify and track application requirements.
 - Support OhioMHAS in developing and adhering to project timeline.
 - Provide PMO support for OhioMHAS and Ohio Department of Medicaid joint meetings.
- Catalogue all grant application deliverables.

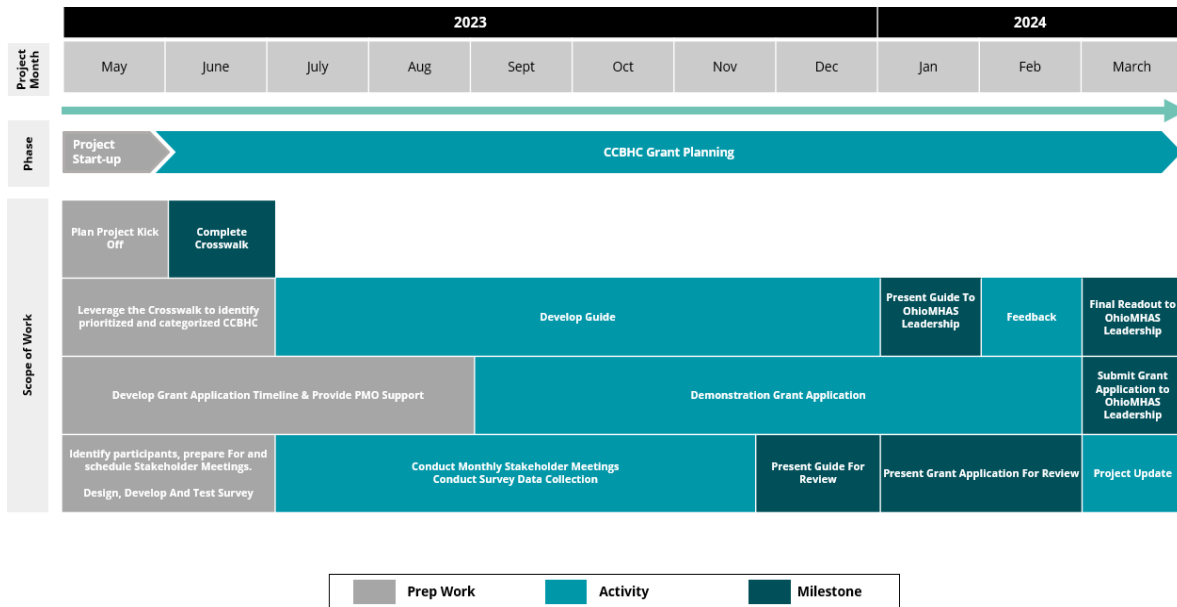


Figure 2. Proposed Sequence of Activities and Timeframes.

Key Project Assumptions

In our approach and response to support the OhioMHAS CCBHC Demonstration Grant Planning and Application Development, Deloitte has made the following assumptions:

- Project start date is May 30th, 2023, and project end date is March 17th, 2024.
- The parties agree to implement the SOW in accordance with the defined project schedule.
- Any delay in work under the SOW that is not solely attributable to Deloitte may impact service delivery timeframes and final Project cost - Deloitte shall be entitled to a change order to adjust charges accordingly.
- The parties reserve the right to further extend the term of the Agreement by mutual written agreement of the parties.
- Deloitte and OhioMHAS will agree on objectivity criteria for review and acceptance of deliverables.

Client Responsibilities

The following is a list of the assumptions and expectations for client participation and facilitation during the course of the process.

- OhioMHAS is available upon project initiation to review project vision, scope, project activities, and timeline, ensuring there is agreement on the segments of work and major milestones to adhere to.
- OhioMHAS is available to attend the implementation kick-off meeting to confirm project goals and desired outcomes, identify subject matter experts (SMEs) and validate new project participants.
- OhioMHAS is available to identify stakeholders and support Deloitte in initiating communication and request to join
- OhioMHAS is available to review agendas, support in meeting facilitation, and attend stakeholder meetings.
- OhioMHAS and relevant stakeholders will review the Crosswalk and Certification Guide to provide feedback verbally and in-writing, as requested.

- OhioMHAS is available for the transfer of program knowledge and of ownership of the technical assistance responsibilities towards the end of the project.

Payment Schedule:

The table below provides the cost of each of the milestones, including their estimated due date assuming a project start date of May 30, 2023. On the due date, Deloitte will submit to State documentation summarizing activities completed thus far for that milestone and associated invoice. If the project does not begin on May 30, 2023, the estimated due dates listed below will be adjusted accordingly.

SFY23 Deliverable (Total: \$49,905)	Cost	Due Date
Crosswalk	\$49,905	6/30/23

SFY24 Deliverable (Total: \$618,095)	Cost	Due Date
Stakeholder Engagement Plan	\$141,000	7/21/23
Data Management Support	\$177,000	10/27/23
Certification Guide	\$205,095	1/5/24
PMO Completion	\$95,000	3/17/24

Figure 3. Deliverable Cost.